

FIND YOUR VOICE LEADERSHIP PROGRAMME

TERMS AND CONDITIONS

1. The program is open to currently employed people between the ages of 25 and 35 years, who are proficient in English (read, write and speak), who are computer literate and capable of accessing the internet, and are able to arrange their own transport.
2. The program runs from April to November. The program requires a **HIGH** level of commitment, including 2 afternoons, plus 7 full days, during working hours, over the course of the year. In addition, delegates will be required to meet with their Work-Place and Rotary assigned mentors on a monthly basis and do self-study and group-based projects in between sessions.
3. The program requires delegates to maintain a Journal and Portfolio of Evidence of their participation in the program, which are to be submitted for regular assessment during the program.
4. The program is run in East London, with day sessions starting at 8am and ending at 5pm. Afternoon sessions run from 2pm to 6pm. Mentor sessions are arranged by agreement.
5. The program is designed around diversity and therefore the final delegates will reflect a mix of sex, race, social background, education and qualification, and vocation.
6. Delegates are selected from all applications received by the due date. Delegates are selected based on the quality of their application, current leadership ability and the available space on the program.
7. Each delegate is required to have a committed workplace mentor with whom he or she will be able to work with on a monthly basis during the program. The workplace mentor must co-sign the application form.
8. Each delegate must be able to attend **all** sessions and complete the assignments between sessions. **100% attendance** is expected for final graduation, and delegates may be removed for non-attendance.
9. Attendance is confirmed by completion of a **digital register** which closes at **17:30** after each contact session.
10. Each delegate is required to have their own internet enabled device which can be used during the contact sessions, and in between sessions, for research and access of the content from the program.
11. The program is sponsored by the Leadership Development Institute Trust and is co-ordinated by the Rotary club of Gately. Each participant is required to make a contribution to the costs of the program. The own contribution component is **R5,990** per delegate, which is usually paid by the delegate's employer. **Full** payment is required prior to being allowed to start the programme. **No refunds will be made once you have been accepted onto the program.**
12. Each delegate is expected to adhere to Rotary Values and the Rotary 4-Way test at all times on the programme:

Of the things we Think, Say or Do:

1. Is it the Truth
2. Is it Fair to all Concerned
3. Will it build Goodwill and Better Friendships
4. Will it be Beneficial to All Concerned.

DECLARATION AND UNDERTAKING

- I understand that space on this programme is limited, and that my application will be considered against the criteria which Rotary have set for participation. I understand that I may not be placed on the programme, and I accept that the decision of the selection panel is final.
- I am aware that the costs of this program are significantly subsidised by an external funder, and that if accepted onto the program I am responsible for completing the program .
- I understand that missing **any** of the contact sessions, complying with the terms and conditions, lack of participation and / or disruption of any aspect of the programme will result in my removal from the programme at the discretion of the organisers.
- I understand and agree that should I withdraw or be removed from the program; the participation fee is non-refundable.
- I confirm that I am willing to allow appropriate photographs / video clips which feature me to be uploaded on the programme Facebook page, website or used in any marketing initiative of the programme.

By submitting an application, I agree I have read and understood the terms and conditions and agree to the declaration.